



Job Description

Functional Title	Regional Audit Head	Grade	AVP to VP
Division	Audit	Function	Audit
Location	Head Office	Job Type	Permanent
Reporting (Direct)	Head Audit	Reporting (Dotted)	-

Position Summary:

A Regional Audit Head manages internal audits across multiple locations, focusing on risk assessment, control evaluation, team leadership, and reporting to senior management/board committees, ensuring compliance with policies and standards, identifying operational weaknesses, and driving improvements in efficiency and governance. Key duties include developing risk-based audit plans, supervising country audit teams, providing technical guidance,

Key Responsibilities:

- Strategic Planning: Develop and implement region-wide risk-based internal audit plans aligned with organizational goals.
- Team Leadership: Supervise and mentor country audit teams, ensuring appropriate staffing, skills, and professional development.
- Audit Execution: Oversee the planning, fieldwork, and reporting of audits, ensuring quality and adherence to standards.
- Risk Management: Evaluate internal controls, assess residual risks, and advise on mitigation strategies.
- Reporting & Communication: Prepare and present comprehensive audit reports, findings, and recommendations to senior leadership and Audit Committees.
- Stakeholder Engagement: Build strong relationships with regional management and national teams to facilitate audit processes and follow-up.
- Compliance & Quality: Monitor adherence to company policies, regulatory requirements, and professional auditing standards (e.g., IIA IPPF).
- Special Projects: Conduct or manage special investigations, reviews, or advisory engagements as requested.





Job Description

Position Specification(s):

Minimum Qualification	Minimum Bachelors preferably Master
Experience	8-10 years in relevant Experience
Competencies Required:	Proficient with Microsoft Office,

Employee Name & Signature

Date:

Dept. / Div. Head (Sign & Stamp)

Date:

