

Position: Officer IT Operations
Division: Information Technology
Location: Head Office – Karachi

Required Qualification & Experience:

Graduate/ Postgraduate degree preferably in Computer Science or equivalent from an HEC recognized university. Minimum 2-3 years of relevant experience, preferably within the team of Core Banking Support team.

Main Duties & Responsibilities:

- Banking Application support experience to branches and, regional office.
- Monitoring of Core Application Services & Allied Applications.
- Strong Knowledge of Core banking Application, business & Day End Operations.
- Coordinate with team lead and peers for issues resolution of branch operations.
- Responsible to prepare incident and change management documentation.
- Responsible to execute SOD & EOD process, report generation and taking backups of core application.
- Ensure compliance of SOP's and IS policies including internal policies and prudential regulation guidelines, while performing their day to day operations

Any other task assigned by the Line Manager/ Management is to be performed to the best of his/her capability.”