Position: Unit Head IT Infrastructure
Division: Information Technology
Location: Head Office Karachi

Position Objective:
Work with Head of the Division and contribute in development of IT Strategy, along with an implementation plan.

Educational Qualification: Bachelor's Degree Program in information Technology or relevant faculty.
Work Experience: Minimum 10 years' relevant experience preferably in financial institutions, with good organizational and management skills and knowledge to lead and implement best IT practices.

Job Responsibilities:

- To manage and provision the IT infrastructure (Servers, Storages, Networks, Datacenter's) for Branch/Digital banking and back-end support functions.
- Ensure provisioning, operations, administration, monitoring and upgrading of physical server, routers, switches, security appliances, secure remote access devices, storages, backups, and Branch WAN links.
- Works with Head of IT to establish standards and best practices for managing internal infrastructure, including network, access rights, desktops, servers, internal applications, Internet links, external partners links, .
- Responsible for overall system and infrastructure availability and develop a resilient infrastructure to reduce failures liaison with external network hardware services providers.
- Responsible for day-to-day system administration, including management of internal network, VPN,
- Microsoft Active Directory (AD) and system backups.
- Planning and execution of Disaster Recovery Drill and strategy.
- Manage overall security of the Bank's networks, systems and data.
- Working closely with the IT Security Team to implementing cyber security standards and policies across IT infrastructure.
- Establish SLAS with technology partners and vendors.
- Plan and implement upgrades needed to maintain service levels.
- Maintains a schedule of formal service reviews with key stakeholders and management of the key 3rd party providers who provide the IT operational service.
- Proactively identify gaps, risks, and issues and navigates organizational structure to resolve them
- Work closely with internal and external audit teams to ensure compliance.
- Capacity building, extensive training and mentoring.

Any other task assigned by the Line Manager/ Management is to be performed to the best of his/her capability."